

Minutes of the Judiciary and Law Enforcement Committee
September 12, 2014

Chair Peter Wolff called the meeting to order at 8:30 a.m.

Committee Members Present: County Board Supervisors Peter Wolff, Jim Batzko, Janel Brandtjen, Michael Crowley, Kathleen Cummings, Robert Kolb and Carl Pettis.

Also Present: Legislative Policy Advisor Sarah Spaeth, Administrative Specialist Karen Phillips; Dr. Lynda Biedrzycki, Medical Examiner; Senior Financial Budget Analyst Aaron Dahl, Inspector Eric Severson, Emergency Preparedness Director Gary Bell, Budget Manager Linda Witkowski, Office Services Coordinator Nicole Bauer, Budget Management Specialist Bill Duckwitz, Public Works Director Allison Bussler, Information Technology Manager Mike Biagioli, Building Operations Manager Shane Waeghe, and Architectural Services Manager Dennis Cerreta.

Approve Minutes of July 11, 2014

MOTION: Brandtjen moved, second by Crowley to approve the minutes of July 11, 2014. Motion carried 6-0.

Executive Committee Report of September 8, 2014

Wolff reported on the items discussed at the September 8 Executive Committee meeting:

- Proposed Scope of Register of Deeds Audit
- 2015-2019 Capital Projects Plan

Future Agenda Items

- Future meeting to be held at the Waukesha County Communications Center

Future Meeting Date

- October 3

Pettis arrived at 8:34 a.m.

Ordinance 169-O-057: Approve Agreement With Walworth County For Waukesha County Medical Examiner Office To Provide Contract Medical Examiner Services And Appropriate 2014 Contract Revenue

Biedrzycki discussed this ordinance which proposes to authorize Waukesha County to enter into an intergovernmental agreement to provide contracted medical examiner services to Walworth County in 2015 and to provide interim services and assistance to Walworth County for implementing protocols, policies and procedures in 2014.

Biedrzycki distributed and reviewed a handout outlining the following:

- Walworth County/Waukesha County Medical Examiner collaboration – history and rationale
- Benefits to Waukesha County
- Benefits to Walworth County
- Mutual benefits
- Transition period
- Final phase
- Financial aspects

Cummings advised Biedrzycki to find out the extent of what would be required of her from an operational standpoint relative the expectations of the Walworth County Board.

Financial terms outlined in the fiscal note, relative to payments of actual costs percentages, were debated at length. Brandtjen had concerns the County would not be appropriately compensated for costs in future years of the contract. Witkowski and Dahl offered their expertise on the financial component of the contract to clarify any misconceptions. Wolff assured that Waukesha County's actual costs would be charged to Walworth County. After further discussion, Dahl agreed to change wording in the fiscal note for clarification purposes (additions underlined, deletion crossed out): *"Under the terms of the agreement, Walworth County is to pay Waukesha County \$362,065 in each of the first two years of the contract for the base services listed in the contract. In the subsequent years of the agreement, Walworth County shall pay for Waukesha County's actual costs of providing medical examiner services to Walworth -with the minimum payment being no less than 85% and the maximum payment being no more than 115% of the ~~actual~~ contract cost, based on actual costs in the preceding year."*

Crowley stated he trusts that this ordinance was crafted with due diligence by budget staff and Dr. Biedrzycki and that they are comfortable with it; therefore, he declared his support of the ordinance as presented.

MOTION Crowley moved, second by Batzko, to approve Ordinance 169-O-057.

In response to Pettis's question about the accuracy of determining cost estimates, Biedrzycki stated she is very meticulous and data reports are run on a monthly basis. Overtime details have been monitored for over 12 years in order to maintain quality and accountability. She noted that this level of accountability does not exist in other departments. Biedrzycki maintained that all cost factors would be tracked.

Motion carried 7-0.

Spaeth informed the committee they could take an advisory vote on each capital project item. Chair Wolff would then convey their actions to the Executive Committee.

Review, Discuss and Consider the 2015-2019 Capital Projects Plan Relative to Judiciary and Law Enforcement:

Security Electronics Replacements – Jail (Item 48)-As planned. Biagioli provided a detailed account of this information technology project for updating the security electronics systems in the Waukesha County Jail. He explained the need to upgrade the surveillance system and described the functionality of the new wireless system.

MOTION: Cummings moved, second by Batzko to support the Security Electronics Replacements – Jail (Item 48) capital project as presented. Motion carried 7-0.

Communications Center Expansion (Item 5)- Bussler, Waeghe, and Bell were present to discuss this project. Bussler provided a history of the Communications Center, which opened in 2004. Multiple agencies have joined over the past 10 years. The plan is to expand as more space is needed. This project includes a \$1.2 million increase from last year, mainly due to a 1200 square-foot expansion for Emergency Management operations. Bell provided further justification for expansion.

MOTION: Crowley moved, second by Cummings to support the Communications Center Expansion (Item 5) project as presented. Motion carried 7-0.

Courthouse Project – Step 1 (Item 10)-As planned. Bussler provided a high-level overview of the courthouse study and background information. Justification of this project was reviewed.

Brandtjen stated she would not support the Courthouse Project this year due to the high costs. She referred to Judge Bohren's ten points of concern that she feels were not addressed by this Courthouse Project plan. Bussler agreed that this project does require significant use of taxpayer dollars; however, experts hired to examine the options provided data that supports the costs. This was the more modest of the proposals reviewed. The judiciary as a whole is supporting this plan.

MOTION: Crowley moved, second by Batzko to support the Courthouse Project – Step 1 (Item 10) as presented. Motion carried 5-2 (Brandtjen, Cummings).

Law Enforcement Center Mechanical Upgrades (Item 12)-Bussler stated this project includes a significant increase of \$1.6 million due to unanticipated equipment failures. It is imperative to replace the failing variable air volume (VAV) boxes so that the appropriate air quality conditions are maintained in the facility.

MOTION: Cummings moved, second by Brandtjen to support the Law Enforcement Center Mechanical Upgrades project (Item 12) as presented. Motion carried 7-0.

Legislative Update

Spaeth said the study committee on criminal penalties has not met recently. The treatment and alternatives subcommittee is making progress and will be voting on a series of proposals next week. Representative Dale Kooyenga recently visited Waukesha to observe and learn about the Criminal Justice Collaborating Council's Drug Treatment Court.

Tour of Sheriff's Department: Computer Forensics and ID Bureau

Severson provided an overview of the computer forensics lab and the ID Bureau and escorted the Committee on a tour.

Batzko left at 10:00 a.m.

MOTION: Brandtjen moved, second by Cummings to adjourn the meeting at 10:28 a.m. Motion carried 6-0.

Respectfully submitted,

Jim Batzko
Secretary